

LIST No. 24
ENGINEER DEPARTMENT, PHIL. DEPT.
FORT MILLS CORRECTION DI. DATE 1942

SCREENED (NO. PH. P) 25

DECLASSIFIED
Authority NND 883078

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AJF/rc

230.32

December 27, 1941.

SUBJECT: Promotion of Employees.

TO: Department Engineer, Philippine Department, Ft. Mills, P. I.

1. In our letter to the Department Engineer dated November 1, 1941, request was made to secure from the Chief of Engineers authority for the following positions:

| | | | | |
|-------------------------|------|-------|---------|-----------|
| 1 - Chief Inspector, | SP-8 | | \$3,200 | per annum |
| 1 - Chief Surveyman, | P.S. | | 1,260 | " |
| 1 - Surveyman, | P.S. | | 900 | " |
| 2 - Sub-surveyman, | P.S. | | 720 | " |
| 2 - Sub-Surveyman, | P.S. | | 600 | " |
| 2 - Sub-Inspectors, | P.S. | | 600 | " |
| 2 - Sub-Inspectors, | P.S. | | 480 | " |
| 1 - Draftsman, | P.S. | | 900 | " |
| 1 - Senior Storekeeper, | P.S. | | 1,020 | " |
| 2 - Jr. Clerks, | P.S. | | 900 | " |
| 2 - Clerk-Typists, | P.S. | | 600 | " |
| 3 - Clerk-Typists, | P.S. | | 480 | " |
| 1 - Underclerk, | P.S. | | 660 | " |

2. Authority for the above positions (Radiogram, C. of E., Dec. 18, 1941) having been received, it is desired to reclassify the following employees of this office to fill certain of the positions listed in paragraph 1:

| | From: | To: | |
|----------------------|-------------------------|------------------------|---------|
| Ray W. Anderson, | Const. Supervisor, SP-7 | Chief Inspector, SP-8, | \$3,200 |
| Bienvenido Azurin, | Inspector, P.S. | Surveyman, P.S., | 900 |
| Agustin Sanchez, | Packer, P.S. | Sr. Storekeeper, P.S., | 1,020 |
| Faustino L. Lim, | Bookkeeper, P.S. | Junior Clerk, P.S., | 900 |
| Norberto Crisostomo, | Sub-Inspector, P.S. | Junior Clerk, P.S., | 900 |
| Ricardo M. Catahan, | Typist, P.S. | Clerk-Typist, P.S., | 600 |
| Serafin A. Baley, | Property Clerk, P.S. | Clerk-Typist, P.S., | 600 |
| Francisco Masangkay, | Laborer, | Clerk-Typist, P.S., | 480 |
| Manuel Castillo, | Laborer, | Clerk-Typist, P.S., | 480 |
| Pascual Ronas, | Handyman, P.S. | Underclerk, P.S., | 660 |

3. Approval of the proposed reclassification is recommended, effective December 16, 1941.

ROBERT B. LOTHROP,
Captain, Corps of Engineers.
Asst. Engr. Officer, L.C.F.

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1st Ind.

19. Phil. Dept., Office of the Engr., Fort Mills, P. I., December 28, 1941. To:
Assistant Engineer Officer, L. C. F. W., Fort Mills, P. I. file

Under authority contained in radiogram, Office Chief of Engineers, received on or about 11 December, 1941, authorizing this office to re-classify employees in the Philippine Islands due to the absence of local civil service boards, the re-classification of employees listed in Par. 2, basic letter above, is hereby approved effective 16 December, 1941.

For the Department Engineer:

L. E. MIELENZ,
Lieut. Colonel, Corps of Engineers,
Executive. 78

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ENGINEER, USAFFE
 Advance CP, Bataan

5 February 1942.

Memo to: The Department Engineer.

The following officers were originally employed by your office as Civilians. It is requested that you indicate after their names the rate of pay they were receiving before they were commissioned.

| per annum | per day | | per day | | per annum |
|-----------|---------|------------------------|---------|--------------------------|-----------|
| 3200 | 8.89 | Sherk, John H. ✓ | 8.89 | Middleton, Campbell M. ✓ | 3200 |
| 2800 | 7.78 | Kelsey, Lloyd H. ✓ | 8.89 | Kellogg, Mont C. ✓ | 3200 |
| 3200 | 8.89 | Byfield, Damon B. ✓ | 7.78 | McKenna, Norbert S. ✓ | 2800 |
| 2600 | 7.22 | Meek, E. W. ✓ | 7.78 | Whiteneck, Fred S. ✓ | 2800 |
| 3200 | 8.89 | McGuire, Ralph O. ✓ | 10.56 | Sherk, Robert H. ✓ | 3800 |
| 2600 | 7.22 | Trogstad, William E. ✓ | 7.78 | Winiker, Dock B. ✓ | 2800 |
| 3200 | 8.89 | Northby, Walter L. ✓ | 8.89 | Couch, George D. ✓ | 3200 |
| 3200 | 8.89 | Kiehan, John L. Jr. ✓ | 8.89 | Loomis, Donald D. ✓ | 3200 |
| 3200 | 8.89 | Martin, Homer J. ✓ | 7.78 | Winiker, James M. ✓ | 2800 |
| 3200 | 8.89 | Clarke, Vincent E. ✓ | 7.78 | McMajon, Arthur J. ✓ | 2800 |
| 2800 | 7.78 | Cushing, Charles S. ✓ | | | |

For the Engineer:

N. L. MANZANO,
 Lt Col, C. E.,
 Asst to Engr.

1st Ind.

Hq Phil Dept., OFFICE OF THE DEPARTMENT ENGINEER, In the Field,
 February 7, 1942. TO: Engineer, USAFFE, In the Field.

Attached is list covering information desired.

For the Department Engineer:

W. W. FERTIG,
 Lieut. Col., Corps of Engineer,
 Assistant

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LIST OF OFFICERS ORIGINALLY CIVILIANS
EMPLOYED WITH ENGINEER DEPARTMENT WITH RATES OF PAY

| | |
|------------------------------------|---------|
| Byfield, Donald B | \$ 3200 |
| Clarke, Vincent E. | 3200 |
| Couch, George D. | 3200 |
| Cushing, Charle S. | 2800 |
| Kellogg, Mont C. | 3200 |
| Kelsey, Lloyd H. | 2800 |
| Kiernan, John L. Jr. | 3200 |
| <u>Loomis, Donald D.</u> | 3200 |
| Martin, Homer Jr. | 3200 |
| McGuire, Ralph O. | 3200 |
| McHenna, Norbert S. | 2800 |
| McMahan, Arthur J. | 2800 |
| Meek, E. W. | 2600 |
| Middleton, Campbell M. | 3200 |
| Northby, Walter L. | 3200 |
| Sherk, John H. | 3200 |
| Sherk, Robert H. | 3800 |
| Trogstad, William E. | 2600 |
| Whiteneck, Fred S. | 2800 |
| Winiker, Dick B. | 2800 |
| Winiker, James N. | 2800 |

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AJF/rc

230.32

December 28, 1941.

SUBJECT: Promotion of Employees.

TO: Department Engineer, Philippine Department, Ft. Mills, P. I.

1. In view of the increased responsibility imposed on the following employees of this office as a result of the present emergency, it is recommended they be promoted, effective December 16, 1941, under the authority contained in radiogram of the Chief of Engineers dated December 17, 1941:

| | <u>From:</u> | <u>To:</u> |
|----------------------|---------------------------|---------------------------------|
| Enrique R. Martinez, | Const. Supervisor, SP-8, | Superintendent, P-4, \$3800 |
| Albert J. Foyt, | Assoc. Adm. Asst., CAF-8, | Adm. Asst., CAF-9, \$3200 |
| Guy F. Powell, | Const. Supervisor, SP-7, | Const. Supervisor, SP-8, \$2900 |
| Leonard E. Menges, | Senior Clerk, CAF-5, | Principal Clerk, CAF-6, \$2300 |

ROBERT B. LOthrop,
Major, Corps of Engineers,
Asst. Engr. Officer, L.C.F.W.

1st Ind.

Hq. Phil. Dept., Office of the Engineer, Fort Mills, P. I., December 28, 1941. To: Assistant Engineer Officer, L. C. F. W., Fort Mills, P. I.

Under authority contained in radiogram, Office Chief of Engineers, received on or about 11 December, 1941, authorizing this office to re-classify employees in the Philippine Islands due to the absence of local civil service boards, the re-classification of employees listed above is hereby approved effective December 16, 1941.

For the Department Engineer:

L. E. MIBLENZ,
Lieut. Colonel, Corps of Engineers,
Executive.

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13 February, 1942.

Subject: Employment of Temporary Personnel.

To : Assistant Engineer Officer, L. C. F. W., Fort Mills, P. I.

1. Under authority contained in Paragraph 1002.4, Chapter X, Administration of the Civil Service in the Engineer Department at Large, as pertaining to group E, on Pages 9 and 10, you are authorized to employ the following personnel at the hourly rates, including Sundays and holidays, indicated, and the effective dates opposite each name.

| <u>Name</u> | <u>Hourly Rate of Pay (Including Sundays & Holidays)</u> | <u>Effective Date of Employment</u> |
|--------------------|--|---|
| Philip K. Strong | \$1.25 | Dec. 17, 1941 |
| Robert S. Overbeck | 1.14 | Dec. 27, 1941 |
| Max Krum | 1.14 | Dec. 27, 1941 |
| Merton Downey | 1.66 | Dec. 30, 1941 |
| George Hezzelwood | 1.87 | Dec. 21, 1941 |
| Horace B. Browning | 1.77 | Dec. 30, 1941 |
| Courtney Forth | .83 | Dec. 27, 1941 |
| Charles Vincent | 1.04 | Jan. 1, 1942 |
| Howard Woodham | 1.25 | Jan. 1, 1942 |

~~NOTE: Dates furnished by Bookkeeper, Benguet Consolidated Mining Company.~~

2. The temporary employment of persons enumerated in Par. 1, above, is authorized not to exceed a six months period from the effective date of employment appearing after the individual names. Should it be necessary to extend the period of temporary employment, authorization for such extension should be secured from the Department Engineer.

For the Department Engineer:

L. E. MIELENZ,
Lieut. Colonel, Corps of Engineers,
Executive.

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| Name | Monthly Rate of pay | Hourly Rate of pay (Including Sundays & Holidays) | Hourly Rate of pay (Excluding Sun's & Holidays) |
|--------------------|---------------------|---|---|
| Philip K. Strong | \$ 600.00 | \$2.50 or 1.25 | \$2.96 or 1.48 |
| Robert S. Overbeek | 550.00 | 2.28 " 1.14 | 2.70 " 1.35 |
| Max Krum | 550.00 | 2.28 " 1.14 | 2.70 " 1.35 |
| Merton Downey | 800.00 | 3.32 " 1.66 | 3.94 " 1.97 |
| George Hezzelwood | 900.00 | 3.74 " 1.87 | 4.44 " 2.22 |
| Horace B. Browning | 850.00 | 3.54 " 1.77 | 4.18 " 2.09 |
| Courtney Forth | 400.00 | 1.66 " .83 | 1.96 " .98 |
| Charles Vincent | 500.00 | 2.08 " 1.04 | 2.46 " 1.23 |
| Howard Woodham | 600.00 1/6/42 | 2.50 " 1.25 | 2.96 " 1.48 |

| Name | Hourly rate | Effective date of employment |
|--------------------|-------------|---------------------------------------|
| Philip K. Strong | ----- | Dec. 17, 1941 |
| Robert S. Overbeek | ----- | Dec. 27, 1941 |
| Max Krum | ----- | Dec. 27, 1941 |
| Merton Downey | ----- | Dec. 30, 1941 |
| George Hezzelwood | ----- | Dec. 21, 1941 |
| Horace B. Browning | ----- | Dec. 30, 1941 |
| Courtney Forth | ----- | Dec. 27, 1941 |
| Charles Vincent | ----- | Jan. 1, 1942 |
| Howard Woodham | ----- | Jan. 1, 1942 (Started to work 1/6/42) |

Note: Dates furnished by Bookkeeper, B. C. W. Co.

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| <u>Name</u> | <u>Monthly Rate of Pay</u> | <u>Hourly Rate</u> <u>Sum. & Holidays Incl'd.</u> | <u>Hourly Rate</u> <u>Sum. & Holidays Ex.</u> | <u>Total Monthly Pay</u> <u>Incl. Sum. & Holidays</u> |
|--------------------|----------------------------|--|--|--|
| Philip K. Strong | ₱600.00 - \$300.00 | ₱2.50 or \$1.25 | ₱2.96 or \$1.48 | ₱ 710.40 = |
| Robert S. Overbeck | ₱550.00 - \$275.00 | 2.28 or 1.14 | 2.70 or 1.35 | 648.00 |
| Max Krum | ₱550.00 - \$275.00 | 2.28 or 1.14 | 2.70 or 1.35 | 648.00 |
| Merton Downey | ₱800.00 - \$400.00 | 3.32 or 1.16 | 3.94 or 1.97 | 945.60 |
| George Hezzelwood | ₱900.00 - \$450.00 | 3.74 or 1.87 | 4.44 or 2.22 | 1065.60 |
| Horace Browning | ₱850.00 - \$425.00 | 3.54 or 1.77 | 4.18 or 2.09 | 1003.20 |
| Courtney Forth | ₱400.00 - \$200.00 | 1.66 or .83 | 1.96 or .98 | 470.40 |
| Charles Vincent | ₱500.00 - \$250.00 | 2.08 or 1.04 | 2.46 or 1.23 | 590.40 |
| Howard Woodham | ₱600.00 - \$300.00 | 2.50 or 1.25 | 2.96 or 1.48 | 710.40 |

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18 March, 1942.

Subject: Increase of Compensation to Certain Civilian Employees.

To : Department Engineer, Headquarters Philippine Department
In the Field, Bataan, P. I.

1. It is recommended that the following increases in compensation be made to the civilian employees of the U. S. Engineer Office, Fort Mills, P. I., indicated below:

- a. Karl H. Stewart, Construction Superintendent, from \$3200 to \$3800 per annum.
- b. John F. Dana, Construction Supervisor, from \$3200 to \$3600 per annum.
- c. Charles W. Heyda, Construction Supervisor, from \$3200 to \$3600 per annum.

2. These individuals have been actively engaged in tunnelling operations at Fort Mills since about 1 January, 1942. During that time their work has been of a superior nature and their services have contributed in no small measure to the rapid and effective completion of our tunnelling projects.

3. Mr. Stewart has been in active charge of the C-1 G-1 Personnel Bombproof since his arrival at Fort Mills, and in this capacity has at all times rendered superior and willing service in carrying out his work.

4. Mr. Heyda has been actively engaged as chief assistant to Mr. Stewart at C-1 G-1 Personnel Bombproof. The splendid results obtained at this project are in large measure due to the excellent service which Mr. Heyda has rendered.

5. Mr. Dana has been engaged in the inspection of various organizational tunnels being excavated by troop labor. In his capacity as inspector Mr. Dana has rendered excellent service, in applying his knowledge of tunnel construction to the various problems that have arisen in the construction of these smaller tunnels.

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6. It is believed that the compensation to these three men is not adequate at the present time in consideration of their special talents and the splendid work which they have been doing.

ROBERT B. LOTHROP,
Major, Corps of Engineers,
Asst. Engr. Officer, L.C.F.W.

unofficial

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13 February, 1942.

Subject: Employment of Certain Unclassified Personnel.

To : Assistant Engineer Officer, L. C. F. W., Fort
Mills, P. I.

1. Inclosed herewith are authorities for employment of certain unclassified personnel as authorized by the USAFFE Engineer in Manila on the dates indicated. In view of the fact that conditions of employment changed rapidly at the time of and after the evacuation of Manila, the employees whose names appear on the afore-mentioned authorizations may not have been needed in your organization in the capacities described in the attached papers. It is, therefore, necessary that an adjustment in pay and classification of employment be made to meet current conditions.

2. You are authorized to employ the persons listed in the attached authorities in such capacities as you see fit to maintain efficiency in your organization, and to pay them at the usual rates of pay on an hourly basis, which you consider adequate for the services performed. The Department has found it necessary to make adjustments in other cases and it is believed that no trouble should be experienced in accomplishing such adjustments.

3. Specific authorities referred to above apply to the following listed personnel:

- ✓ Harold Anderson
- ✓ Leif Carlsen
- ✓ Olaf O. Storhaug
- ✓ S. Beattileig
- ✓ E. O. Lindstrom
- ✓ A. Lindstrom
- ✓ E. Wesslainen
- ✓ Rein Merisaar
- ✓ A. Gustafsson

For the Department Engineer:

Incl: Authorities for
Employment

L. E. MIELNIZ,
Lieut. Colonel, Corps of Engineers
Executive.

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