

DECLASSIFIED

Authority AWD 883078

BRANCH MEETINGS (SPECIAL INFORMATION)

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Authority *AWD 88207P*

SECTION MEETING

13 JAN 57

1. Evidence submitted by claimants through the USVA in support of appeals of prior negative VA certifications should be handled in the same manner as evidence submitted direct to this office by claimants. The new evidence, ^{or at least a portion thereof} should be acceptable in order to reopen the case, unless there is an obvious error.

2. ~~USARCC~~ Form 609 is available for use in DTA cases. This form should be filled out in longhand by the analyst using the same instructions previously issued for preparation of the DIF type memo for review. The cases will then be submitted ~~direct~~ direct to review.

3. DTA list cases with 5 names or less will be processed in the prescribed manner but will be kept together and submitted to WWII Branch in a bundle. DTA list cases containing more than 5 names will be sent without action to WWII Branch for appropriate action.

4. ~~POW~~ APPEALS

a. POW appeals will be treated the same as any other appeal. Acceptable evidence is required to reopen the case unless there is an obvious error. If the case contains an old

archive that ~~that~~ has never been used because it "cannot be identified as pertaining," or it "may pertain," it should be used:

b. When an appeal is received regarding the prior POW certification and/or USAFFE service and service is currently established but the case remains negative for POW status, the FCSC will be informed of the fact of service but and that the case remains negative for POW.

c. When an appeal is received regarding a prior negative certification to USVA and service is currently established, if the file contains a negative POW certification to FCSC, a recertification will not be made to FCSC unless there is a POW period based on a POW archive.

d. When an appeal is received regarding a prior POW certification to FCSC and the file contains an MPA determination with supporting affidavits, an attempt should be made to accept the affidavits. If they cannot be accepted the MPA determination should be revoked. If the MPA determination is based only on a Form 23, ~~the determination~~ it must be upheld.

A. Imhof

Asst Supervisor ETO Section
over

Examines cautioned about going to reviewers
for info or clarification on a case.

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about with
members
with
Helo

Section Meetings 19 May 59
Given by Slegasa

- ① Off now on VAA cases where affidavit has been certified to VA tell VA that cert has been furnished identify it by claim # & Form 23 was furnished. If Form 23 was not furnished give one to VA.
- ② Statement on 3101 "Duty not alleged to have died or after separation" *discriminatory* use. This statement will no longer be used.
- ③ Taya Menba POW - Evidence of former POW. Can be used to establish POW ~~status~~ status. They were not POW's during period of employment. Capas Limbing dates of POW will depend on the case involved. Capas of Bongabong. Equatorial dates of POW ^{for those concerned} or earlier will be used. Exception - evidence to the contrary.

Hqs Meeting 17 May 59

Leon Janiv

Present - Hagan Hirsch Davis

Inhof Regdon

Ross Swiger

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Toys Monka were former POW's. Not POW when it says now employees of Toys Monka. This evidence is identical to Released POW's listed in the Tribune. Archive extract should show "Former POW" or "Ex Prisoner". Use arbitrary release date for copies if appropriate or earlier. This is proof of POW unless there is a contradiction.

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AGCC-RC

All Clerks
C & D Section

Preparation of ARCCEN Form 656 in Affiant Files
Chief, C & D Sec 8 Oct 59
RPR Branch

1. By authority from branch headquarters, effective today, the following action will be taken in affiant files when the old MPA determination does not agree with the latest VA report.

- a. A memo for record will not be required.
- b. An official determination, USARCCEN Form 656, will be prepared using the status under the MPA as shown in the latest VA report.
- c. A notation will be made in the lower left corner of the Form 656 indicating "XREF: VA Rpt (Date)". See attached sample.

2. No effort will be made to detect errors in the cited VA report except in unusual cases. Such cases should be brought to my attention before any action is taken.

MARCELO M. ILAGAN
Supervisor, C & D Sec, RPR Br.

Chief

Absent
Kaidel } as AP
Brewer } to be brief by
Christen } miss Bole's when
return to AC

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SECTION MERTING

19 June 1959

1. Form 189 will be used.

- a. Prepare one copy handwritten
- b. Be sure classification (AGAR-RC) is shown in upper ~~right~~ *left* corner.
- c. At bottom of form use standard request:

"Request loan of wage claim files for all persons of the above name who allege employment between 8 Dec 41 and 6 May 42.

d. Prepare 1222 to get case to reviewer and Records Sec.

- (1) Indicate 1 - to reviewer
2 - to Records Section

(2) Place note in blank area as follows:

"Suspend date (2 weeks) 189 to KCRC for wage claim files."

(3) Examiners will put note on calendar pad on the date suspense will be up so that if Records Section overlooks pulling the record for follow-up the examiner can check on it. This is important because the examiner will be held responsible to check on these cases.

2. When wage claim files are sent here by KCRC, they use a form indorsement. This indorsement indicates a time limit and the cases have a control slip from the mail room attached. Recs Sec will pull the control slip when the case comes in. We should be sure the file is returned to KCRC by the date indicated on the indorsement. They usually give us 2 mos which should be ample time to complete the case. When returning the files to KCRC, the examiner will write at the bottom of the 1st indorsement "Return to KCRC". Number of inclosures will be indicated as " Incls n/c". * 1222 will be used to route thru reviewer to Recs. Sec. and initial under the stamp. Records Section will handle the control on the record.

** The reviewer will
get along the
case*

3. Suspense Cases

In all suspense cases the examiner should note his calendar pad on the date the suspense will be up so that if recs sec fails to pull the case on time, the examiner can follow up. It also informs the examiner how many cases he has in suspense.

SECTION MEETING

4. Use of Form 633

Prior instructions given at section meeting of 15 May 59 are amended as follows. The form 633 can be used when the name or similar^{one} appears on a GAD roster but pos identification cannot be made. The neg statement is furnished VA with a statement that the name on the roster cannot be identified as pertaining. Box 2 of the 633 can be used in these cases.

5. Form Type Determinations

When using the form type determinations, the examiners are responsible for putting the signature tabs in the 201 file as a flag for Capt. Lloyd. Be sure to prepare the 1222 routing slip and also if more than one signature is required, put the tag on top of the file.

6. Form Letter Replies

Examiner will indicate on the basic letter the form used and para indicated. This should not be put in the M/R.

7. Courtesy Copies

Cut out all courtesy copies to government offices, other agencies, and internal communications when info only is furnished and a reply is not expected. This includes D/F to other branches, Ind replies to VA, letters to Phil Army Hqs, Phil Vets Board, FCSC, ~~FRS~~, FINC, Offices in Wash (when not routed thru one office to another). In this instance one extra copy will be made for the thru office. This does not apply to replies with Lee signature until further notice.

8. Omit the regret paragraphs from all routine letters. This does not necessarily include staff or cong. letters where it is appropriate.

9. Omit the inclusive dates "26 Jul 41 to 30 Jun 46" from composed letters in which a negative service report is furnished.

10. Use active voice in letters, not passive.

11. Simplify reference paragraphs -- omit when possible.

12. In reference paragraphs use terminology "your letter of" instead of "your letter dated".

Instructions issued by Mr Davis 29 May 59

Per telephone conversation between Mr. R.B. Palmer + Asst Chief, POW & PA, - Mr. Palmer indicated that we may want to apply instructions in PA Memo 1-27, 2 May 59 in all replies to congressional cases. A decision was made by the CO, USARCEN that we would. Therefore the sample opening paragraphs indicated in PA Memo 1-27 will be used and we will no longer include the date of the letter being answered in replies to Congressional inquiries regardless of who will sign the letter. All graminers + reviewers were present for these instructions

R. L. Hof
Asst Sup
C+D Sec

8 MAY 59 from Mr. Levin (group meeting)

From 22-A service is out. Reg RA service (Current Enholes) will not be carried to VA based solely on 22-A & other supporting papers. The SOP will apply to establish Current Enholes service.

Effective this date no items will be verified in the 3101. The third box to the extreme right in item 21 will be "X'd" and underneath that item type the phrase "See attached AR.CEN Form 132".

In initiated 3101's the entry will be made but the box will not be X'd.

Definition of Requests

Requests are accounted for for statistical purposes only.

Letters requesting more than one thing should be counted as 1 inquiry and 1 request for each item asked for.

CAP cases with affidavits attached. All affidavit files pulled and evaluated should be considered as separate requests (includes old affidavit files that were considered on the current action).

VAA Cases should be counted as a request for the subj and 1 for each affiant listed.

Admin determinations + NPA det made should be counted + ~~each~~ 1 request for each action,

MEMO ROUTING SLIP

NEVER USE FOR APPROVALS, DISAPPROVALS,
CONCURRENCES, OR SIMILAR ACTIONS

1 NAME OR TITLE	INITIALS	CIRCULATE
All Clerks		
ORGANIZATION AND LOCATION	DATE	COORDINATION
C & D Section		
2		FILE
		INFORMATION
3		NECESSARY ACTION
		NOTE AND RETURN
4		SEE ME
		SIGNATURE

REMARKS

Rubber stamps are now available with the negative service statement for use in stamping VA Forms 3101. Negative VA cases will no longer be routed to typists but will be completed by examiners according to the attached samples.

Any additional required remarks not covered by the attached samples will be handwritten on the Form by the examiners.

This procedural change will be covered in the forthcoming revised VA SOP.

Initials

Long *EW* *CR*
ja *sub*
ese *h*
King *ee*
Walt *ee*
Buys *ee*

DECLASSIFIED
Authority NWD 883078

FROM NAME OR TITLE	DATE
Anton Imhof	29 Apr 60
ORGANIZATION AND LOCATION	TELEPHONE
Asst Chief, C & D Sec, RPR Br	765

VETERANS ADMINISTRATION REQUEST FOR INFORMATION						1. TYPE OF CLAIM Philippine Veteran ORIGINAL DEATH	
2. SEPARATION FORMS ON FILE			3. DATA REQUESTED				
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			<input checked="" type="checkbox"/> SERVICE <input type="checkbox"/> MEDICAL <input type="checkbox"/> DENTAL <input type="checkbox"/> OTHER				
4. TO		5. AIR FORCE		6. MARINE CORPS		7. NATIONAL GUARD (Adj)	
<input checked="" type="checkbox"/> ARMY <input type="checkbox"/> NAVY		<input type="checkbox"/> COAST GUARD		<input type="checkbox"/> NATIONAL GUARD (Army)		<input type="checkbox"/> OTHER (Specify)	
8A. NAME AND ADDRESS OF VA REQUESTING OFFICE				8B. ORIGINATING UNIT		8. CLAIM NO.	
FROM U. S. Veterans Administration APO 928, San Francisco, California				Adjudication Division		C. MRO 34567	
9. LAST NAME - FIRST NAME - MIDDLE INITIAL (Under which served)				9. ALL SERVICE NOS.			
SUNGA, Romano				Unknown			
10. DATE OF BIRTH		11. PLACE OF BIRTH		12. DATE OF DEATH			
1905		Dimayon, Taraka, Lanao		12-7-58			
13. DATE ENTERED ACTIVE DUTY		14. DATE SEPARATED FROM ACTIVE DUTY		15. CHARACTER OF SEPARATION OR DISCHARGE		16. LAST GRADE, RATE OR RANK, AND ORGANIZATION	
A. 2-13-43		1945		Unknown		3rd Lt. Inf. Hq Co	
B.						2nd Sp Bn 10th MD	
C.							
17. ALLEGED DISEASE OR INJURY		18. DATES OF TREATMENT		19. PLACES OF TREATMENT		20. ORGANIZATION AT TIME DISEASE OR INJURY WAS INCURRED	
A.							
B.							
C.							
21. ADDITIONAL INFORMATION REQUESTED							
Furnish complete service record and information on ARGEN Form 632. Next of kin - Panorogana Datu, uncle, of Taraka, Maguing, Lanao.							
1948 RR of Hq. 2nd Bn, MD Prov. Regt. 10th MD lists one Sunga, Romano P., (3rd Lt.)							
22. DATE		23. SIGNATURE AND TITLE OF VA OFFICIAL					
3-28-60		H. B. MUSICK, Adjudication Officer					
ENDORSEMENT - VERIFICATION BY SERVICE DEPARTMENT (Check applicable box(es))							
<input type="checkbox"/> AVAILABLE REQUESTED RECORDS FORWARDED		<input type="checkbox"/> ITEMS 8 & 9, AND 12 THROUGH 15 VERIFIED CORRECT			<input type="checkbox"/> ITEMS 8 & 9, AND 12 THROUGH 15 VERIFIED CORRECT, EXCEPT:		
ROSTER ENTRY DOES NOT PERTAIN.							
Subject has no service as a member of the Philippine Commonwealth Army, including the recognized guerrillas, in the service of the United States Armed Forces.							
DECLASSIFIED Authority <u>NAJ 883078</u>							
NO. OF ENCLOSURES		ORIG		COPY		NO. ENCL. (Cont.)	
HEALTH RECORDS						CLINICAL RECORDS	
PHYSICAL EXAMINATIONS AT ENTRANCE						X-RAYS	
PHYSICAL EXAMINATIONS AT SEPARATION						DENTAL RECORDS	
						MEDICAL CARDS	
						OTHER RECORDS	
						SERVICE INFORMATION	
						MEDICAL RECORDS	
DATE		SIGNATURE AND TITLE					
29 APR 1960		AGCC-RC/BURYN					

VETERANS ADMINISTRATION
REQUEST FOR INFORMATION

1. TYPE OF CLAIM
Philippine Veteran
ORIGINAL DEATH

2. SEPARATION FORMS ON FILE 3. DATA REQUESTED
 YES NO SERVICE MEDICAL DENTAL OTHER

4. TO ARMY NAVY AIR FORCE MARINE CORPS COAST GUARD NATIONAL GUARD (Army) NATIONAL GUARD (Air) OTHER (Specify)

5A. NAME AND ADDRESS OF VA REQUESTING OFFICE
FROM U. S. Veterans Administration
APO 928, San Francisco, California

5B. ORIGINATING UNIT
Adjudication Officer

6. CLAIM NO.
C. MRO 34567

7. INSURANCE NO.

8. LAST NAME - FIRST NAME - MIDDLE INITIAL (Under which served)
RIG0, Jose B.

9. ALL SERVICE NOS.
Unknown

10. DATE OF BIRTH 1922	11. PLACE OF BIRTH Rumayas, Maguing, Lanao	12. DATE OF DEATH 9-2-59
13. DATE ENTERED ACTIVE DUTY A. 2-13-43 B. C.	14. DATE SEPARATED FROM ACTIVE DUTY 4-16-45	15. CHARACTER OF SEPARATION OR DISCHARGE Unknown
17. ALLEGED DISEASE OR INJURY	18. DATES OF TREATMENT	19. PLACES OF TREATMENT
20. ORGANIZATION AT TIME DISEASE OR INJURY WAS INCURRED Pvt Hq & Hq Sv Co 129th Inf Regt 108th Div 10th MD (Defunct)		

21. ADDITIONAL INFORMATION REQUESTED

Furnish complete service record and information on ARGEN Form 632.
NOK: Bunsut (mother)-Rumayas, Maguing, Lanao, Philippines.

22. DATE
6-4-60

23. SIGNATURE AND TITLE OF VA OFFICIAL
H. B. MUSICK, Adjudication Officer

ENDORSEMENT - VERIFICATION BY SERVICE DEPARTMENT (Check applicable box(es))
 AVAILABLE REQUESTED RECORDS FORWARDED ITEMS 8 & 9, AND 12 THROUGH 15 VERIFIED CORRECT ITEMS 8 & 9, AND 12 THROUGH 15 VERIFIED CORRECT, EXCEPT!

ITEM 8: RIGA, JOSE B.

Subject has no service as a member of the Philippine Commonwealth Army, including the recognized guerrillas, in the service of the United States Armed Forces.

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NO. OF ENCLOSURES	ORIG	COPY	NO. ENCL. (Cont.)	ORIG	COPY	SERVICE INFORMATION	DATE	SIGNATURE AND TITLE
HEALTH RECORDS			CLINICAL RECORDS				29 APR 1960	<i>H. B. Musick</i> AGCC-RE BURN
PHYSICAL EXAMINATIONS AT ENTRANCE			X-RAYS					
PHYSICAL EXAMINATIONS AT SEPARATION			DENTAL RECORDS					
			MEDICAL CARDS			MEDICAL RECORDS	DATE	SIGNATURE AND TITLE
			OTHER RECORDS					

DECLASSIFIED

Authority AW 88307P

FRANCH MEETINGS (SECRET - UNCLASSIFIED)

DECLASSIFIED

Authority: AWD 882078